TO: Carol McGovern, Clerk of the Board of Representatives

COIDA Board Members/OCCRC Board Members

FROM: Elizabeth Horvath, COO, COIDA

DATE: May 4, 2016

RE: COIDA and OCCRC Audit and Finance Meetings, May 12, 2016

Please be advised that an Audit & Finance Committee meeting of the County of Otsego Industrial Development Agency is scheduled for **Thursday, May 12, 2016, at 7:30 a.m.** at the IDA offices at 189 Main Street, Oneonta, New York. A meeting of the Audit & Finance Committee of the OCCRC will immediately follow.

Please post this notice in a public place in the County Building. Thank you.

cc: Kurt D. Schulte, Agency Counsel The Daily Star Hometown Oneonta Freeman's Journal The Cooperstown Crier